

Roger Sitterly & Son, Inc.

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April 9, 2008

Northfield Mount Hermon School
One Lamplighter Way
Mount Hermon, MA 01354

Dear Parent,

We are pleased to offer a very comprehensive and economical summer storage program to the students of Mount Hermon School. Our plan is as follows:

- We will have a truck and as many movers as required on campus at **Location TBD** on Thursday, May 22nd and Friday, May 23rd, starting at 8:00am to receive items for storage.
- Students will bring their belongings to us at our truck for storage. Last call each day will be at 4:30pm.
- We will perform a written inventory of what is being stored and distribute a receipt.
- We will then hold and perform care and custody of the personal effects being stored.
- We will store the items at our Deerfield, MA location until the school re-opens in the fall.
- Our truck will be brought back to the same on-campus location on Saturday, August 30th at 8:00am. Students may pick up their stored belongings from our truck until 4:30pm.
- Our program is based on single occupancy (meaning only one student's belongings--no sharing of space) and a limit of sixty (60) cubic feet per contract. Additional storage space will be available at a rate of \$2.50 per cubic foot.
- Please find the enclosed cubic footage guide to calculate your storage space needs.

Our charges will be as follows:

Pick-up charge, per student	\$ 100.00
Storage per student, 14 weeks	\$ 119.00
Delivery charge, per student	<u>\$ 100.00</u>
Total Package Price, excluding cartons and supplies	\$ 319.00

Cartons and supplies will be on sale at our Deerfield warehouse, located at 43 Whately Rd., Deerfield, MA. Carton costs are as follows:

Book Carton	\$ 2.75	Medium Carton	\$ 4.00	Large Carton	\$ 4.75
Wardrobe Ctn	\$ 11.00	Lay-Down Wardrobe	\$ 5.00	Tape (per roll)	\$ 2.00

Packing materials will also be available at our truck on May 22nd and 23rd. Charges for the above cartons and supplies can be added to the student's bill.



